Michigan State University Annual Progress Report for EES M.S. and Ph.D. Students

Name		Student PID Number	
Portion Completed by the Student			
ACADEMIC PROGRESS			
What degree program are you enrolled in	1?		
Date of entrance into program*		Expected completion date:	
*If admitted under provisional status, date provisional status removed:			
Most recent contact with the guidance co	ommittee/academic	advisor:	
PhD: Date or expected date of qualifying exams:		Passed?	
Date of dissertation/thesis defense:			
Currrent GPA:	Number of credits	below 3.0:	
PhD: GLG999 credits (24-36 required):		Masters: GLG899 credits (4-7 required):	
Annual RCR credits:	1 credit GLG89	8: 1 credit GLG901:	
Have you successfully completed your c approved credits). If not, what remains to	•	ers = 23-26 credts at 800 level; PhD = ≥9	

Have you applied for external funding? GRFP: DCF: Others:

ACADEMIC AND CAREER PERFORMANCE AND GOALS

What are your career goals at this time? How have they changed since your last annual review?

What is the 1.) proposed title and 2.) topic of your dissertation or masters thesis?

What tangible progress has been made in the last year toward completion of your dissertation or thesis (e.g., data sets completed, chapters/publications in prep, publication of completed chapters)?

What progress has been made in the last year toward reaching your academic and career goals? Consider the following as well as any additional areas you consider relevant.

- Manuscripts written, submitted, or published
- Contributions to submitted funding proposals
- Presentations at professional conferences
- Field work or data collection
- Teaching and undergraduate mentoring
- Outreach activities
- · Service to department, university, or broader scientific community

What impediments have you encountered in the last year? What have you done to overcome them? What might we do going forward to be of more help to you?

List your major goals for the next year in the space below in a bullet pointed or numbered format.

Click on the box below to insert an image of a Gantt chart outlining your timeline of completion of your project goals and other important tasks necessary for graduation and launching of your career (e.g., field work, manuscript drafts, postdoctoral fellow or other job applications, etc.). Keep in mind that the Gantt chart timeline does not need to be constrained to the next academic year.

IMPORTANT: Attach an updated CV directly to this pdf file. <u>Submit as a single document.</u>

Name

Student PID Number

Portion Completed by the Major Professor

Academic Performance

1. Has the student made acceptable progress during the evaluation period? Please comment below.

2. Please comment on the overall academic performance of the student, including teaching experiences, if applicable.

This form requires the signature of the student, major professor, all members of the student's graduate committee, and department chair. Your signature below indicates that you have discussed the contents of this progress report with the student.

Student	Date
Major Professor	Date
Committee member	Date
Department chair	Date

When everyone required has have reviewed and signed this progress report, copies of the report should be given to the student and the major professor. The original progress report should be placed in the student's file in the department/unit office. Students who wish to appeal any part of the major professor's evaluation may do so in writing to the department chair/school director.

**Note: Departments/Units may choose to use this form for annual or academic year evaluations.